



## APRIL 6, 2021 BOARD MEETING

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### 1. OPENING MEETING AND GUIDELINES FOR THE APRIL 6, 2021 VIRTUAL BOARD MEETING

- Welcome members
- Note to members: you are participating in a Zoom webinar, as an attendee your audio and video is muted.
- A role call will take place to affirm board members in attendance for the April 6, 2021 virtual meeting.
- The Board Member will state their name prior to the Motion on an agenda item as the second motion will follow the same procedure; name first.
- All public comments will work with the public raising hands.
- The Board of School Directors will proceed with the April 6, 2021 Board Agenda.

### 2. CALL TO ORDER (PRESIDENT SWANSON)

### 3. PLEDGE TO THE FLAG

### 4. APPROVAL OF MINUTES

Approval of the March 15, 2021 Regular Board Meeting Minutes and the March 15, 2021 Committee of the Whole Meeting Minutes.

### 5. STUDENT/STAFF RECOGNITION AND BOARD REPORTS - EVERETT BAKER

### 6. FINANCIAL REPORTS

#### a. PAYMENTS OF BILLS

General Fund		
Procurement Card	\$	54,664.13
Checks/ACH/Wires	\$	2,122,753.54
Capital Projects Reserve Fund	\$	-
Cafeteria Fund	\$	-
Student Activities	\$	<u>27,451.85</u>
<b>Total</b>	<b>\$</b>	<b>2,204,869.52</b>

### 7. READING OF CORRESPONDENCE

### 8. RECOGNITION OF VISITORS

### 9. PUBLIC COMMENT PERIOD

### 10. OLD BUSINESS

### 11. NEW BUSINESS

## 12. PERSONNEL ITEMS - ACTION ITEMS

### a. RECOMMENDED APPROVAL FOR A REVISED RETIREMENT DATE

Mrs. Judy Breneman, Elementary School Nurse, has requested a revision to her original retirement date of June 30, 2021. Mrs. Breneman is requesting to adjust her retirement date to August 16, 2021.

The administration recommends the Board of School Directors approve Mrs. Breneman's request to adjust her retirement date to August 16, 2021, as presented.

### b. RESIGNATION - MRS. JEANNETTE CAHILL

Mrs. Jeannette Cahill, School Psychologist has submitted her resignation letter for the position of School Psychologist, effective August 1, 2021.

The administration recommends the Board of School Directors approve Mrs. Cahill's resignation, as presented.

### c. RESIGNATION - THOMAS HOCKENBERRY

Mr. Thomas Hockenberry, Mt. Rock Elementary School Custodian has submitted his resignation letter for the purpose of retirement, effective September 10, 2021.

The administration recommends the Board of School Directors approve Mr. Hockenberry's resignation for the purpose of retirement, effective September 10, 2021.

### d. RESIGNATION - ESS AIDE

Ms. Melissa Brennan has submitted her resignation letter for the position of a full-time learning support aide at Oak Flat Elementary School, retroactive to March 31, 2021.

The administration recommends the Board of School Directors approve Ms. Brennan's resignation, as presented.

### e. RESIGNATION - ALISSA FAHNESTOCK

Ms. Alissa Fahnestock, ESS Aide has submitted her resignation letter for the position of a kindergarten aide at Newville Elementary School, effective April 2, 2021.

The administration recommends the Board of School Directors approve Ms. Fahnestock's resignation, as presented.

### f. RESIGNATION - ASSISTANT HIGH SCHOOL FIELD HOCKEY COACH

Mrs. Emily Moyer has submitted her resignation letter as a Assistant High School Field Hockey Coach, effective immediately. Mrs. Moyer has requested to remain on the coaching staff as a volunteer.

The administration recommends the Board of School Directors approve Mrs. Moyer's resignation, effective immediately and her request to remain on the coaching staff.

## **PERSONNEL ITEMS - ACTION ITEMS**

### **g. RECOMMENDED APPROVAL FOR A SCHOOL PSYCHOLOGIST**

#### **Education:**

Bloomsburg University of Pennsylvania - Psychology, Bachelor of Science

Georgia Southern University, Statesboro, Georgia - Psychology/School Psychology, Master of Science

#### **Experience:**

Mobile Therapist/Behavior Consultant

Mechanicsburg School District - School Psychology Intern

The administration recommends the Board of School Directors appoint Ms. Denise Hocker to serve as a School Psychologist, replacing Mrs. Jeannette Cahill, who has resigned. Ms. Hocker's compensation for this position should be established at Master's, step 1, \$61,785.00, plus thirty, plus a \$400.00 special education stipend, based on the current contract between the Big Spring Education Association and the Big Spring School District.

### **h. RECOMMENDED APPROVAL FOR CHILD-REARING LEAVE - MRS. CATHERINE BAYLEY LEONARD**

Mrs. Catherine Bayley Leonard, fourth grade teacher at Newville Elementary School, is requesting child-rearing leave of absence to begin Wednesday, August 25, 2021 through approximately Friday, November 5, 2021 with a return date of Monday, November 8, 2021. According to Section 3.07 of the current contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

The administration recommends the Board of School Directors approve Mrs. Leonard's requested child-rearing leave of absence to begin Wednesday, August 25, 2021 through approximately Friday, November 5 2021, as presented.

### **i. RECOMMENDED APPROVAL FOR EXTENDED SCHOOL YEAR (ESY) PROGRAM STAFF**

Dr. Abigail Leonard, Supervisor of Ancillary Services, would like to recommend the individuals listed for the positions as noted to assist with the Special Education Extended School Year (ESY) Program. The summer ESY Program will operate from July 6, 2021 - August 5, 2021 and will be held at Oak Flat Elementary School.

- **Megan Martin - ESY Special Education Teacher**
- **Jessica Sprecher - ESY Special Education Teacher**
- **Amanda Webber - ESY Speech Clinician**
- **Tina Fickes - ESY Nurse**
- **Megan Adams - ESY Aide**
- **Devyn Heinbaugh - ESY Aide**
- **Johnna Kirwan - ESY Aide**
- **Theresa Stum - ESY Aide**

The administration recommends the Board of School Directors approve the above individuals to serve as ESY staff for the Summer 2021 ESY Program.

**PERSONNEL ITEMS - ACTION ITEMS**

**j. RECOMMENDED APPROVAL FOR EXTRA-CURRICULAR POSITIONS**

Mr. William August, High School Principal, would like to recommend the individuals below for the Extra-Curricular positions as noted.

**Catherine Rogers - High School Musical Choreographer**

**Haley Kruger - High School Musical Producer**

The administration recommends the Board of School Directors approve the individuals listed above for the Extra-Curricular positions, as presented.

**k. RECOMMENDED APPROVAL FOR TRANSFERS OF PROFESSIONAL PERSONNEL**

The administration will transfer the professional staff whose names are listed below for the 2021-2022 school year. These transfers are in accordance with Board Policy 309, Assignment and Transfer.

- **Ms. Christa Daugherty from Big Spring High School Librarian to Secondary Librarian**
- **Mr. Matthew Engleman from Secondary Health and Physical Education Teacher to Elementary Physical Education Teacher**
- **Ms. Melissa McElwee from Elementary Librarian to Newville Elementary School Kindergarten Teacher**
- **Mr. Weston Reall from Big Spring High School Social Studies Teacher to Big Spring Middle School Social Studies Teacher**

The administration recommends the Board of School Directors approve the above listed transfers, as presented.

**l. RECOMMENDED APPROVAL FOR COACHING STAFF**

Mr. Joseph Sinkovich, High School Assistant Principal/Athletic Director, would like to recommend the individuals below for the coaching positions as noted.

**Joshua Beck - Assistant Track Coach**

**Megan Kuntz - Volunteer Girls Soccer Coach**

**Samantha Webber - Junior High and Varsity Volleyball Coach**

The administration recommends the Board of School Directors approve the above listed coaches, as presented.

**13. NEW BUSINESS - ACTION ITEMS**

**a. CREDIT PAY**

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

<b>Anne Fulker</b>	<b>\$ 675.00</b>
<b>Adam Nobile</b>	<b>\$1,620.00</b>
<b>Lisa Velazquez</b>	<b>\$ 59.50</b>
<b>Total</b>	<b>\$2,354.50</b>

The administration recommends the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Educational Association and the Big Spring School District.

## **NEW BUSINESS - ACTION ITEMS**

### **b. RECOMMENDED APPROVAL TO APPLY FOR A WAIVER FROM NOCTI ASSESSMENT FOR THE 2020-2021 SCHOOL YEAR**

Each year the Big Spring High School administers the National Occupational Competency Testing Institute (NOCTI) assessment to students that meet the criteria as a “completer” for our high school’s approved program, Agricultural Production and Operation. A “completer” of a program is a student who has completed 1320 technical hours in the approved program. Due to the pandemic, the Pennsylvania Department of Education (PDE) recognizes that students were not able to achieve the status of being a “completer”. As a result of this impact, PDE has offered a waiver process to support students not taking the NOCTI assessments when they are not fully prepared, nor are eligible.

The administration recommends that the Big Spring School District apply for a waiver from the NOCTI assessment for the 2020-2021 school year. The District will resume administering the assessment in the 2021-2022 school year.

### **c. RECOMMENDED APPROVAL OF THE LIFETOUCH AGREEMENT**

Dr. Kevin C. Roberts, Jr., Assistant Superintendent has reviewed the three year Lifetouch School Portrait Agreement and would like to request permission to accept the Lifetouch Agreement for the 2021-2022, 2022-2023 and 2023-2024 school years.

The administration recommends the Board of School Directors approve the three year Lifetouch School Portrait Agreement, as presented.

### **d. RECOMMENDED APPROVAL FOR A SCHOOL DENTIST**

Dr. Abigail Leonard, Supervisor of Ancillary Services would like to recommend Dr. William Noll as the school dentist for the remainder of the 2020-2021 school year and the 2021-2022 school year, with an annual fee of \$7.00 per each state mandated exam.

The administration recommends the Board of School Directors approve Dr. William Noll as the school dentist for the remainder of the 2020-2021 school year and the 2021-2022 school year, as presented.

### **e. RECOMMENDED APPROVAL FOR THE 2021-2022 PROPOSED THERAPIES CONTRACTS**

The administration has reviewed the 2021-2022 Therapies Agreements listed below.

- Occupational Therapy Agreement
- Physical Therapy Agreement
- Speech Therapy Agreement
- Board Certified Behavior Analyst (BCBA) Agreement
- Registered Behavior Technician (RBT) Agreement

The administration recommends the Board of School Directors approve the 2021-2022 agreements, as presented.

## NEW BUSINESS - ACTION ITEMS

### f. RECOMMENDED APPROVAL FOR AGREEMENTS

Below are several agreements reviewed by the administration. First is the renewal of our online Registration Gateway. The second is a 2-year renewal of the Fire Inspection agreement with Honeywell. Third is approval to submit PlanCon K for the recent refi of the three bonds which will authorize subsidy payments against the new loan. Last is a contract to again use Hurley Auction to sell unused items.

Vendor	Services	Length	Cost
EMS Linq Inc	<a href="#">Registration Gateway annual subscription, hosting</a>	1	\$20,880.00
Honeywell	<a href="#">Honeywell Fire/Test/Inspection services</a>	2	\$27,524.22
PDE	<a href="#">Plancon K - Approval to Submit to PDE</a>	-	n/a
Hurley Auctions	<a href="#">Hurley Auction Contract for July 2021</a>	1	n/a

The administration recommends the Board of School Directors approve the agreements above as submitted and authorize the administration to sign the appropriate documents.

## 14. NEW BUSINESS - INFORMATION ITEM

### a. 2021-2022 PROPOSED SCHOOL CALENDAR

The administration drafted a proposed school district calendar for the 2021-2022 school year. A copy of the proposed 2021-2022 school district calendar has been included with the agenda. This is a Board information item that will be included on the April 19, 2021 Board meeting agenda as an action item.

### b. PROPOSED UPDATE JOB DESCRIPTIONS

The administration has updated the job descriptions listed and a copy of the job descriptions have been included with the agenda. After the job descriptions have been reviewed by the Board of School Directors and the administration, the administration will present the updated job descriptions for board approval at the April 19, 2021 Board meeting.

- **321 Summer School Teacher**
- **322 Summer School Coordinator**
- **414 Summer School Aide**

## 15. DISCUSSION ITEM

## 16. FUTURE BOARD AGENDA ITEMS

## 17. BOARD REPORTS

- DISTRICT IMPROVEMENT COMMITTEE - MR. OVER, MR. MYERS

- ATHLETIC COMMITTEE - MR. DEIHL, MR. WARDLE, MR. MYERS

- VOCATIONAL-TECHNICAL SCHOOL - MR. PIPER, MR. WARDLE

- BUILDING AND PROPERTY COMMITTEE - MR. ROUSH, MR. PIPER, MR. SWANSON, MR. OVER

Mr. Drawbaugh, in communication with Trane, developed a list of potential HVAC projects for ESSER funding - for future discussions. [Link to doc](#)

**BOARD REPORTS . . .continued**

- **FINANCE COMMITTEE - MR. DEIHL, MR. PIPER, MS. HURLEY, MR. GUTSHALL**

Link to [Board Secretary Bond renewal](#).

- **SOUTH CENTRAL TRUST - MR. DEIHL**

As we approach year end, we are getting the first renewal projections for SCT premiums in FY22.

[Link to USI doc.](#)

- **CAPITAL AREA INTERMEDIATE UNIT - MR. SWANSON**

- **TAX COLLECTION COMMITTEE - MR. SWANSON**

We received notification from the County of a tax roll back for Clean & Green property - [link to document](#).

- **FUTURE BOARD AGENDA ITEMS**

- **SUPERINTENDENT'S REPORT – MARCH, 2021 ENROLLMENT ATTACHED**

**18. MEETING CLOSING**

- **BUSINESS FROM THE FLOOR**

- **PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS**

- **ADJOURNMENT**

Meeting adjourned at \_\_\_\_\_ PM, **TUESDAY, April 6, 2021.**

Next scheduled meeting is: **Monday, April 19, 2021.**